

10 September 2008

Dear Councillor

COMMUNITY COMMITTEE

A meeting of the Community Committee will be held at the Council Offices, London Road, Saffron Walden on Thursday 18 September 2008 at 7.45 pm or at the conclusion of the question and answer session, whichever is the earlier.

Yours faithfully

JOHN MITCHELL

Chief Executive

Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice.

A G E N D A P A R T I

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 19 June 2008 (attached).
- 3 Business Arising.
- 4 **Lead Officer's report** (5 minutes)

This report updates Members on matters arising from the minutes that are not otherwise on this agenda and information items arising since the last meeting of this Committee

- 5 **Budget Monitoring** (10 minutes)

Item for information

This is the second Budget Monitoring report to this Committee for the financial year 2008/09.

- 6 **Mid year review of the Capital Programme** (5 minutes)

Item for information

This report provides a mid year update on the capital programme for this Committee

7 Mid Year Review of the HRA Capital Programme (5 Minutes)

Item for Information.

This report provides a mid year update on the Capital Programme on the Housing Revenue Account

8 Permission to start Heritage Quest Project (10 minutes)

Item for decision

Members are asked to authorise the Chief Executive to sign the Heritage Lottery Fund's permission to start form as soon as anticipated grants have been confirmed sufficient to start the project.

9 Biological records in Essex (BRIE) (5 minutes)

Item for decision

This report seeks authorisation for the Chief Executive to sign a Memorandum of Understanding that will set out the governing principles for the BRIE project.

10 Area Forums (5 minutes)

Item for information

A verbal report on the issues arising from the Area Forums.

11 Housing Policy Land Disposal (10 minutes)

Item for decision

This report advises Members of the current position relating to sites in: Manor Road, Stansted; Coney Acre, Rickling; and Waldgrooms, Great Dunmow and recommends that they be transferred to a RSL.

12 Review of Sheltered and Lifeline Service (10 minutes)

Item for decision

This report informs Members about the review of the service and recommends that a task group be established to assist the process.

13 Potential Redevelopment of Holloway Crescent and Holloway Close (15 Minutes)

Item for decision

This report advises Members of the progress made on the consultation for the proposed re-development of Holloway Crescent and Holloway Close in Leaden Roding and asks for a decision as to whether to proceed with the re development.

14 **Housing Initiatives Task Group (to follow)** (10 minutes)

To receive the minutes of the meeting held on 8 September 2008.

15 **Long Term Empty Homes –Analysis of Postal Survey** (5 minutes)

Item for information

This report advises Members of the progress made on the issue of empty properties within the district

16 Any other items which the Chairman considers to be urgent.

To: Councillors E C Abrahams, E L Bellingham – Smith, R Chamberlain, E W Hicks, S J Howell, J E Hudson, J E Menell, M J Miller, D J Morson, J A Redfern, D J Sadler, **S V Schneider**, G Sell, C C Smith and A C Yarwood.

Also to:- E Planterose and R Wallace (Museum Society) and Mrs D Cornell and Mr S Sproul (Tenant Panel representatives).

Encs: Reports as listed on agenda.

Lead Officer: Diane Burridge
Committee Officer: Peter Snow

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.uttlesford.gov.uk.

Members of the public and representatives of parish and town councils are now permitted to speak at the meetings. You will need to register with the Committee Officer by midday two working days before the meeting. An explanatory leaflet has been prepared which details the procedure and is available from the Council offices at Saffron Walden and Great Dunmow.

The agenda is split into two parts. Most of the business is dealt with in Part 1 which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they may deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Peter Snow on 01799 510430, Maggie Cox on 01799 510369, Rebecca Procter 01799 510433 Cathy Roberts on 01799 510434, or by fax on 01799 510550.

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- You should proceed calmly, do not run and do not use the lifts.
- Do not stop to collect personal belongings.
- Once you are outside, please make your way to the flagpole near the visitor car park. Do not wait immediately next to the building.
- Do not re-enter the building until told to do so.